



	First name	Last name	Licence number	Number and expiration date of Examiner's Authorization (if applicable)
Examiner under assessment of competence (AoC) / inspection				
	<input type="checkbox"/> Initial <input type="checkbox"/> Renewal (extension of privileges) <input type="checkbox"/> Revalidation <input type="checkbox"/> Inspection			
	<input type="checkbox"/> Aeroplane <input type="checkbox"/> Helicopter			
	<input type="checkbox"/> FE <input type="checkbox"/> TRE <input type="checkbox"/> CRE <input type="checkbox"/> IRE <input type="checkbox"/> SFE <input type="checkbox"/> FIE			
	Holder <input type="checkbox"/> has <input type="checkbox"/> has not, conducted at least two tests / assessments (as an examiner) per year during the validity of the Examiner's Authorization (if applicable)			
	Date and time of AoC _____ Place of AoC _____ <input type="checkbox"/> Aircraft or <input type="checkbox"/> FSTD type _____ <input type="checkbox"/> Aircraft or <input type="checkbox"/> FSTD registration _____ Total flight time (assessment duration) _____			
	Crew	Pilot 1		
First name _____ Last name _____ Licence number _____ Function in crew: <input type="checkbox"/> Captain <input type="checkbox"/> FO Type of test or check _____				
Crew	Pilot 2			
	First name _____ Last name _____ Licence number _____ Function in crew: <input type="checkbox"/> Captain <input type="checkbox"/> FO Type of test or check _____			
Inspector / Senior Examiner	First name _____ Last name _____ Licence number _____ Date _____ Signature _____			
Examiner under (AoC)	Name _____ Date _____ Signature _____			

CONDUCT OF THE ASSESSMENT	
<p>The inspector or Senior examiner observes all candidate examiners conducting "candidate" tests on the aircraft for which an Examiner Authorization is sought. Once the content of the examination has been agreed with the inspector, the examiner candidate will be required to supervise the entire examination. This includes briefing, conducting the flight, scoring and summarizing the results.</p>	
<p>BRIEFING THE 'CANDIDATE'</p> <p>The 'candidate' should be given time and facilities to prepare for the test flight. The briefing should cover the following:</p> <ol style="list-style-type: none"> 1. the objective of the flight; 2. licensing checks, as necessary; 3. freedom for the 'candidate' to ask questions; 4. operating procedures to be followed (for example operators manual); 5. weather assessment; 6. operating capacity of 'candidate' and examiner; 7. aims to be identified by 'candidate'; 8. simulated weather assumptions (for example icing and cloud base); 9. use of screens (if applicable); 10. contents of exercise to be performed; 11. agreed speed and handling parameters (for example V-speeds, bank angle, approach minima); 12. use of R/T; 13. respective roles of 'candidate' and examiner (for example during emergency); 14. administrative procedures (for example submission of flight plan). <p>The examiner applicant should maintain the necessary level of communication with the 'candidate'. The following check details should be followed by the examiner applicant:</p> <ol style="list-style-type: none"> 1. involvement of examiner in a MP operating environment; 2. the need to give the 'candidate' precise instructions; 3. responsibility for safe conduct of the flight; 4. intervention by examiner, when necessary; 5. use of screens; 6. liaison with ATC and the need for concise, easily understood intentions; 7. prompting the 'candidate' about required sequence of events (for example following a go-around); 8. keeping brief, factual and unobtrusive notes. 	<p>Section <input type="checkbox"/> pass <input type="checkbox"/> fail</p> <p>Remarks:</p>
<p>ASSESSMENT</p> <p>The examiner applicant should refer to the flight test tolerances given in the relevant skill test. Attention should be paid to the following points:</p> <ol style="list-style-type: none"> 1. questions from the 'candidate'; 2. give results of the test and any sections failed; 3. give reasons for failure. 	<p>Section <input type="checkbox"/> pass <input type="checkbox"/> fail</p> <p>Remarks:</p>

<p>DEBRIEFING</p> <p>The examiner applicant should demonstrate to the inspector the ability to conduct a fair, unbiased debriefing of the ‘candidate’ based on identifiable factual items. A balance between friendliness and firmness should be evident. The following points should be discussed with the ‘candidate’, at the applicant’s discretion:</p> <ol style="list-style-type: none"> 1. advise the candidate on how to avoid or correct mistakes; 2. mention any other points of criticism noted; 3. give any advice considered helpful. 	<p>Section <input type="checkbox"/> pass <input type="checkbox"/> fail</p> <p>Remarks:</p>
<p>RECORDING OR DOCUMENTATION</p> <p>The examiner applicant should demonstrate to the inspector the ability to complete the relevant records correctly. These records may be:</p> <ol style="list-style-type: none"> 1. the relevant test or check form; 2. licence entry; 3. notification of failure form; 4. relevant company forms where the examiner has privileges of conducting operator proficiency checks. 	<p>Section <input type="checkbox"/> pass <input type="checkbox"/> fail</p> <p>Remarks:</p>
<p>DEMONSTRATION OF THEORETICAL KNOWLEDGE</p> <p>The examiner applicant should demonstrate to the inspector a satisfactory knowledge of the regulatory requirements associated with the function of an examiner.</p>	<p>Section <input type="checkbox"/> pass <input type="checkbox"/> fail</p> <p>Remarks:</p>
<p>Inspector / Senior Examiner: Name _____</p> <p>Date _____ Signature _____</p> <p>Examiner under (AoC): Name _____</p> <p>Date _____ Signature _____</p>	